

# CENTRAL EAST ALBERTA TEACHERS' CONVENTION ASSOCIATION



**March 7, & 8, 2019**  
**SHAW CONFERENCE CENTRE**



**EXHIBIT APPLICATION FORM for 2019**  
(Please complete each form area)

Company/ Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: (Please Print NEATLY) \_\_\_\_\_

Items to be displayed:

**Fee:** \$400.00 per booth (\* GST if applicable) or  
\$500.00 per booth (\* GST if applicable) in choice position (very limited -so on first come first  
serve basis) refund of difference made if no choice booths available

Number of booths: \_\_\_\_\_ x \$400/\$500 = \_\_\_\_\_ + GST \_\_\_\_\_ = Total \_\_\_\_\_

Payment Total: \_\_\_\_\_

**CEATCA GST Number**-# 126774603RT0001

If you are a company that is GST exempt please include number on application form.

\*GST EXEMPT Number \_\_\_\_\_

\* Please provide GST # if you are GST exempt. If not provided then GST will be charged.

**Booth Assignment:** You will receive an emailed receipt with booth assignments one/two days  
before event or upon your arrival at the Shaw Conference Centre March 6, 2019.

**Power and Paid Internet:** If you require power and/or internet services **YOU** will need to directly  
contact ShowTech (<http://www.showtech.ca>) or AVW-TELAV (<http://www.avwtelav.com>) respectively,  
after January 1, 2019. Please contact them directly for any required services. Do not delay, as their rates  
may change closer to the event.

**Free Internet:** There are internet services that are free within the Shaw, which some exhibitors use  
as their primary access points, however it may drop or seem slow. I have the recommendation from the  
Shaw that it is the exhibitors choice to purchase high speed internet at their cost or rely on the free access  
and brace for some slow periods of over use with subscribers.

**Please read, sign and send this form, and remit payment to:**

**Mr. Brian Skinner, Exhibits Chair**

**Address: 834 15<sup>th</sup> Street,  
Wainwright, Alberta.  
T9W 1E6**

**Email: [exhibitschairbskinner@gmail.com](mailto:exhibitschairbskinner@gmail.com)**

**Text: 780-546 9994**

Please make your cheque payable to:

## **Central East Alberta Teachers' Convention Association (CEATCA)**

**If sending payment as an email money transfer email to: [exhibitschairbskinner@gmail.com](mailto:exhibitschairbskinner@gmail.com)  
with the money transfer outlining the exhibitor and the password set to CEATCA**

Please check one of the following.

E-mailed signed form and sending payment via email money transfer. (preferred option with password CEATCA)

E-mailed signed form and sending payment in mail. (2<sup>nd</sup> preferred option)

E-mailed signed application form, but require invoice before payment can be sent in.

### **Contract for Exhibitor Services TERMS AND CONDITIONS**

1. The following terms and conditions form part of, and are to be read in conjunction with, the terms contained in the Application Form.
2. For the purpose of these provisions:
  - (a) "Exhibitor" means the party named as the exhibitor in the Application Form requesting exhibit space(s);
  - (b) "Association" means the CENTRAL EAST ALBERTA TEACHERS' CONVENTION ASSOCIATION (CEATCA) of the Alberta Teachers' Association.
  - (c) "Event" means 2019 CEATCA Convention in Edmonton, Alberta on March 7 and 8, 2019.
1. The Application Form must be returned to the Association by no later than 30 days prior to the first day of the Event.
2. Any Application Form that is returned to the Association which is not accompanied by a signed copy of these terms and conditions and a cheque for the full amount owing for the exhibit space(s) requested by the Exhibitor in the Application Form will be considered void.
3. Any cancellation by the Exhibitor must be done by notice in writing and received by the Association by no later than **30 days prior to the first day of the Event.**
4. If the Exhibitor cancels its appearance, but does not do so in accordance with the procedure set out above, the monies that the Exhibitor paid to the Association for the exhibit space(s) will **not be refundable.**
5. Other than those items listed in the Application Form, the Association **will not be responsible** for the provision or cost of any materials, supplies or services used or required by the Exhibitor in connection with the exhibit space(s).
6. Except as otherwise provided in this agreement, the Association will not be responsible for any special, incidental or consequential damages in any circumstances, including circumstances arising from the Association's cancellation of the Event or the exhibit space(s) for any reason or at any time whatsoever.
7. The Association reserves the right to refuse any application for any reason **up to 60 days prior to the first day of the Event**, in which case the monies that the Exhibitor paid to the Association for the exhibit space(s) will be refunded to the Exhibitor **by no later than 60 days after the Event.**
8. The Association reserves the right to cancel the Exhibitor's exhibit(s) at any time before or during the Event,

if, in the opinion of the Association, the exhibit is not an accurate reflection of the description of the exhibit(s) that the Exhibitor provided in the Application Form, in which case the monies that the Exhibitor paid to the Association for the exhibit space(s) will **not be refundable**.

9. If the Association cancels the Event or the Exhibitor's exhibit(s), the Association may, in its discretion, compensate the Exhibitor for all or part of the costs that the Exhibitor incurred in preparation for the Event or otherwise. Such compensation by the Association shall not be construed to be a waiver of the Association's rights under clause 3 of this disclaimer or otherwise stop them from relying on those rights.
10. By signing below, the Exhibitor acknowledges that it has read these terms and conditions in full and understands that they form part of the application and agreement for the provision of exhibit space at the Event.
11. The Exhibitor agrees to comply with applicable privacy legislation with respect to the personal information of any identifiable individuals. The Exhibitor also agrees that the Association may collect, use and disclose the Exhibitor's personal information to the extent necessary to carry out the purposes for which the parties are contracting.

By signing this form, you have read and agreed to the above requirements.

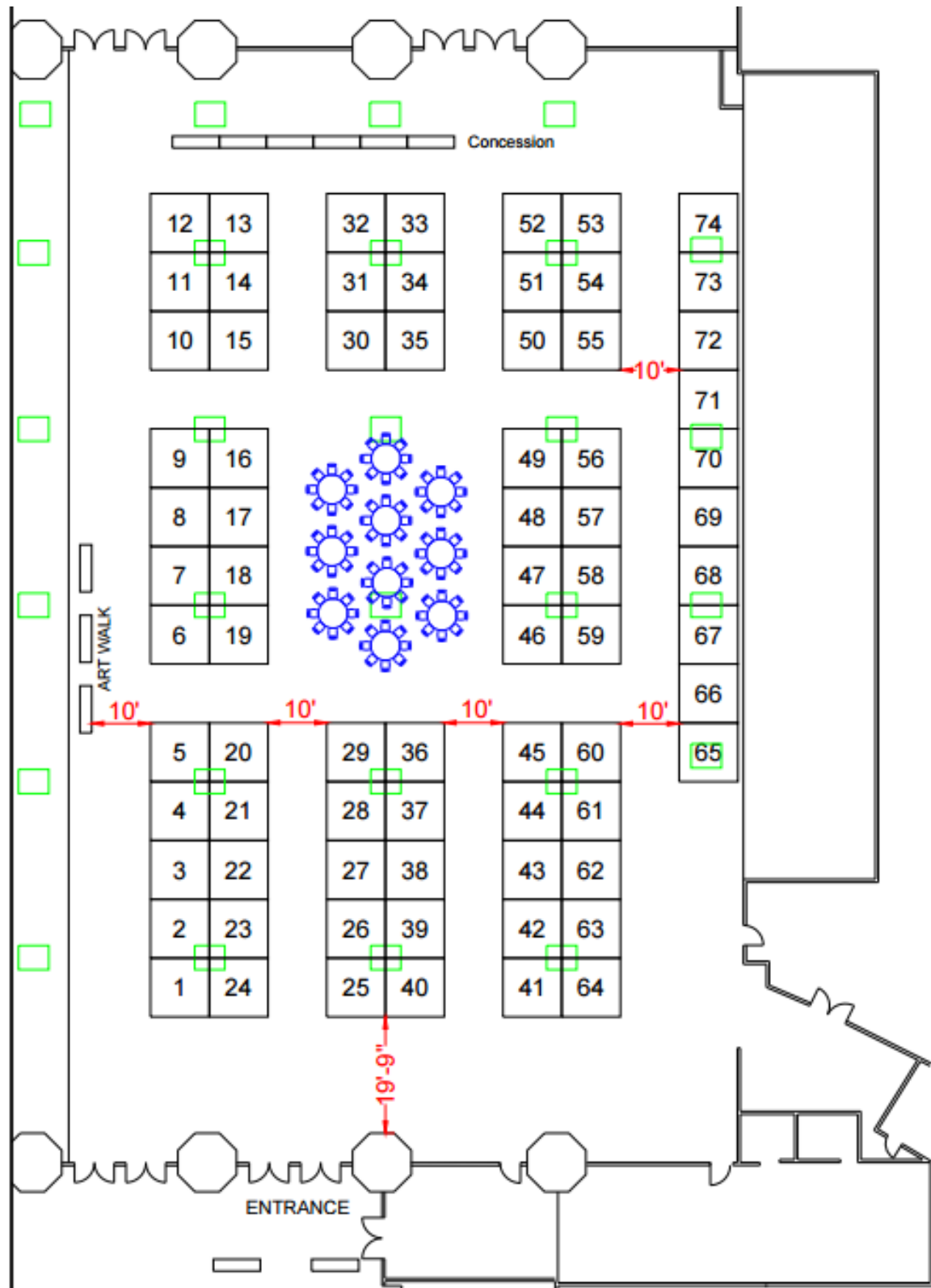
Exhibitor Name (this is your legal signature): \_\_\_\_\_

E-mail: \_\_\_\_\_

The Alberta Teachers' Association requires the information contained on this form in order to conduct the professional and business affairs of its membership and will collect, use and disclose the personal information about you accordingly. For inquiries, objections or concerns about how the *Personal Information Protection Act* applies to your personal information, please refer to our privacy policy on the Alberta Teachers Association website.

Please email this completed form to: [exhibitschairbskinner@gmail.com](mailto:exhibitschairbskinner@gmail.com) to begin the registration process.

This is a preview of the booth layouts for Hall C for the 2019 CEATCA Teachers Convention:



The round tables will be available for seating for delegates, eating lunch, or to meet. I have removed the tables from the hallway to try and force more delegates into the exhibits hall.

Every effort will be made to keep previous booked booths in the same booth number, but if you would like to request a new booth number, it will be reserved on a first come first served basis.

Thank you for your interest in our convention. We welcome you to the Central East Alberta Teachers' Convention Association's 2019 convention.